

Annual Re-Organization Meeting
January 5, 2016
7:00 pm

Motion to open the annual reorganization meeting made by Chairman Greg Maher, for the Fort Montgomery Fire District at 7:07 pm

Opening Ceremonies: Led by Commissioner Andrew Lynch

Present: Chairman Greg Maher, Commissioners, Jeanne Lent, Michael Cahill, Andrew Lynch and William Pfeister; Secretary, Jennifer Hurst

Absent: None

Fire Department Attendees: Chief Don Smith; Assistant Fire Chief Cleve Lent

Attorney: Scott A. Dow

Guests: None

1. Elected Officers sworn in as follows:
 - Re-elected Commissioner Michael Cahill was sworn in by Attorney Dow.
 - Chairman – Greg Maher, nominated by M. Cahill, seconded by A. Lynch, all in favor, motion carried
 - Deputy Chairman – William Pfeister, nominated by M. Cahill, seconded by A. Lynch, all in favor, motion carried
1. Secretary: Jennifer Hurst was appointed as Secretary for the Fire District by nomination by M. Cahill, seconded by A. Lynch, all in favor, motion carried and she was sworn in by Attorney Dow as the Secretary for the Fire District.
2. Treasurer: Deborah Jersey was appointed as the Treasurer for the Fire District by nomination by J. Lent, seconded by W. Pfeister, all in favor, motion carried. Greg Maher will swear Deborah in at the regular January meeting.
3. Chairman Maher to file Oaths of Office with the Town Clerk within 30 days.
4. Media Notification: Scott A. Dow of Kornfeld , Rew, Newman and Simeone has handled the notification to the media of the organizational meeting through the News of The Highlands and the Times Herald Record on December 17, 2015
5. Law Firm: Kornfeld, Rew, Newman and Simeone were appointed the Law Firm of record for the Fire District for 2016. Nominated by W. Pfeister, seconded by M. Cahill, all in favor, motion carried

6. Annual Salaries (paid quarterly) as set forth in the final adopted budget. Motion made by A. Lynch, seconded by M. Cahill, all in favor, motion carried
7. Official Newspapers will be The Times Herald Record. Although not an official fire district newspaper, notifications will also be sent to The News of The Highlands for publications. Motion made by J. Lent, seconded by M. Cahill, all in favor, motion carried.
8. Official Depositories will be Orange County Trust, Key Bank, Chase, and First Niagara with maximum limits up to the current FDIC limits except to the extent that the deposits have been adequately collateralized. Motion made by J. Lent, seconded by A. Lynch, all in favor, motion carried
9. Investment Policy reviewed and ratified. The previously adopted policy will stay in place at this time. Motion made by M. Cahill, seconded by W. Pfeister, all in favor, motion carried
10. Surety Bond renewed. Maintain the current policy. Motion made by J. Lent, seconded by W. Pfeister, all in favor, motion carried
11. Regular Monthly meetings for the Fort Montgomery Fire District will be the third Tuesday of every month beginning January 19, 2016 at 7:00 pm. The first Tuesday of the month will be the workshop meeting. Motion made by J. Lent, seconded by M. Cahill, all in favor, motion carried. The Attorney will notify the media and prepare a notice for posting.
12. Procurement Policy reviewed and ratified. Motion to approve current policy was made by J. Lent, seconded by W. Pfeister, all in favor, motion carried
13. Approval of membership with the Association of Fire Districts of the State of New York, Orange County Association of Fire Districts and any other associations the Board deems appropriate to carry out its business. Motion made by W. Pfeister, seconded by J. Lent, all in favor, motion carried
14. Approval of lease of the apparatus room with the Fort Montgomery Fire Department will be tabled for further review at a later date.
15. Mutual Aid Agreements are currently in place with the Stony Point Fire District and Orange County and will remain same, unless circumstances change and there is a need to modify. Motion by M. Cahill, seconded by A. Lynch, all in favor, motion carried
16. Physical Examination Program (OSHA required) will be annually for all members and utilize Partners in Safety, OMNI and Access Health Systems with potential to change as need be. Motion to approve was made by J. Lent, seconded by A. Lynch, all in favor, motion carried

17. 2016 Committees

- LOSAP – G. Maher, J. Lent
- Insurance (workers comp.) – J. Lent, G. Maher
- Insurance (truck, etc.) – M. Cahill, A. Lynch
- Records Access Officer - J. Hurst, G. Maher
- Equipment Maintenance Officers – W. Pfeister, A. Lynch
- Medical - J. Lent, M. Cahill

Motion to approve the 2016 committees made by W. Pfeister, seconded by M. Cahill, all in favor, motion carried.

18. **Code of Ethics** Motion to keep current policy was made by J. Lent, seconded by A. Lynch, all in favor, motion carried

19. **Treasurer's Report** : Motion to review and approve Treasurer's annual report – Board of Commissioners authorize Annual Comptroller's Report to be official Treasurer's Report and be submitted by March 1, 2016 as required by the State of New York. Motion was made by W. Pfeister, seconded by M. Cahill, all in favor, motion carried

20. **FOIL/Records**: Jennifer Hurst was appointed as the FOIL Requests/Records Access Officer. Kornfeld and Associates was appointed as the Appeals Officer. Motion made by W. Pfeister, seconded by M. Cahill, all in favor, motion carried

Motion to close the re-organizational meeting with no public comment at 7:31 pm was made by A. Lynch, seconded by J. Lent, all in favor, motion carried.