

**Fort Montgomery Fire District
PO Box 71
Fort Montgomery, NY 10922**

December 18, 2018

The twelfth regular monthly meeting of the Fort Montgomery Fire District was called to order at 7:10 pm by Greg Maher, Chairman of the Board of Fire Commissioners.

Opening Ceremonies: Led by Anthony Camp, Commissioner-Elect

Present: Chairman Greg Maher; Commissioners John Monteleone, Andrew Lynch, Michael Cahill and Richard Salva; Debbie Jersey; Treasurer Secretary Jennifer Hurst

Absent: None

Fire Department Attendees: Chief Don Smith, Asst. Chief Ryan Falk, Anthony Camp

Guests: None

Communications:

1. VFIS – notice that a member was paid out on accident sickness policy
2. Kornfeld, Newman & Simeone – notice regarding regular meeting schedule and re-organizational meeting paperwork
3. Hometown Firefighters – 2018 Service Award Census information; to be filled out and returned
4. Hometown Firefighters – bank authorization to pay the 2019 administration fee for LOSAP program
5. Orange County Assoc. of Fire Districts – 2019 meeting schedule and Commissioners Form; to be filled out and returned by Secretary
6. NYS Assoc. of Fire Districts – Commissioners form updates; to be filled out and returned by Secretary
7. Fort Montgomery Fire Dept. – Don Smith was elected to Chief and Ryan Falk to Assistant Chief. See attached notice
8. Kornfeld, Newman & Simeone – copy of the Sexual Harassment Policy for the District as well as models of other companies. See Commissioners Section below.

Minutes:

Motion to approve the November 2018 regular monthly minutes was made by M. Cahill, seconded by R. Salva. All in favor, motion carried.

Treasurer's Report:

Motion to approve the Treasurer's report made by M. Cahill, seconded by J. Monteleone. All in favor, motion carried.

Motion to transfer \$5,000.00 from the General Fund to the Repair Fund made by M. Cahill, seconded by R. Salva, all in favor, motion carried.

Motion to encumber \$33,235.00 from the 2018 budget to the 2019 budget as follows:

1. Expendable Items, \$550.00
2. Gas, \$7,000.00
3. Equipment, \$18,685.00
4. Maintenance & Repair, \$4,700.00
5. Medical, \$600.00
6. SOS, \$1,700.00

Motion made by M. Cahill, seconded by R. Salva, all in favor, motion carried.

Motion to transfer unexpunged 2018 funds to the Capital Reserve Fund made by M. Cahill, seconded by J. Monteleone.

Checks Received:

1. Hubbinette Cowell – refund for deleting the 2003 Chevy from the insurance.
Check #10487, \$248.00

Bills:

Motion to pay bills in the amount of \$24,451.89 as per attached abstract 378, Claim numbers 5105 through 5133 was made by M. Cahill, seconded by A. Lynch, all in favor, motion carried.

Chief's Report (see attached):

1. Motion to approve purchasing absorbent mats and spend up to \$200.00 on the pads. Motion made by M. Cahill, seconded by J. Monteleone, all in favor, motion carried

2. Motion to approve the purchase of one water can to replace the broken one and spend up to \$90.00 made by M. Cahill, seconded by A. Lynch, all in favor, motion carried
3. Motion to approve the purchase of another stream light and spend up to \$595.00 made by R. Salva, seconded by A. Lynch, all in favor, motion carried
4. Motion to purchase a new hose rack and spend up to \$1,675.00 made by R. Salva, seconded by J. Monteleone, all in favor, motion carried
5. Motion to approve air pack service and spend up to \$1,200.00 made by J. Monteleone, seconded by R. Salva, all in favor, motion carried
6. Motion to approve magnetic mics for the trucks and spend up to \$525.00 made by R. Salva, seconded by M. Cahill, all in favor, motion carried
7. Motion to spend up to \$550.00 on expendable items made by A. Lynch, seconded by M. Cahill, all in favor, motion carried
8. Motion to approve spending up to \$2,100.00 for two new laptops made by M. Cahill, seconded by R. Salva, all in favor, motion carried
9. Motion to approve up to \$3,500.00 on tires for 425 made by A. Lynch, seconded by R. Salva, all in favor, motion carried.

Asst. Chief's Report:

1. January 10th starts 2-week cycles on duty trucks

Commissioner's Report:

1. Hometown Firefighters bank authorization; motion to pay the 2019 administration fee for LOSAP program. Motion by M. Cahill, seconded by R. Salva, all in favor, motion carried
2. Motion to approve up to \$5,300.00 on all new mountain rescue equipment made by M. Cahill, seconded by A. Lynch, all in favor, motion carried
3. Motion to approve up to \$7,800.00 to purchase demo RES-Q-JACK made by J. Monteleone, seconded by R. Salva, all in favor, motion carried
4. Kornfeld, Newman & Simeone – copy of the Sexual Harassment Policy for the District as well as models of other companies
5. Motion to approve up to \$500.00 on a new filing cabinet made by A. Lynch, seconded by R. Salva, all in favor, motion carried
6. Sexual Harassment documents provided by Kornfeld, Newman & Simeone – tabled for review until next meeting

Old Business:

1. Motion to approve VFIS to be the provider for the cancer insurance coverage for 2019. Motion made by M. Cahill, seconded by J. Monteleone, all in favor, motion carried

New Business: None

Motion to move into Executive Session at 9:21 pm made by A. Lynch, seconded by M Cahill, all in favor, motion carried. Motion to end the Executive Session at 9:34 pm made by R. Salva, seconded by A. Lynch, all in favor, motion carried.

Public Comment: None

Adjournment:

Motion to adjourn the December 2018 Monthly Meeting at 9:34 pm was made by M. Cahill, seconded by R. Salva, all in favor, motion carried.

Next Meeting: January 3, 2019 (Re-Organization Meeting)
 January 15, 2019 (Regular Meeting)

Submitted by: Jennifer Hurst, Secretary