

**Fort Montgomery Fire District
PO Box 71
Fort Montgomery, NY 10922**

March 17, 2020

The third regular monthly meeting of the Fort Montgomery Fire District was called to order at 7:05 pm by Michael Cahill, Chairman of the Board of Fire Commissioners.

Opening Ceremonies: Led by Asst. Chief, Ryan Falk

Present: Chairman Michael Cahill; Commissioners John Monteleone, Anthony Camp, Richard Salva and Andrew Lynch; Treasurer Debbie Jersey; Secretary Jennifer Hurst

Absent: None

Fire Department Attendees: Chief Don Smith, Asst. Chief Ryan Falk

Guests: Scott Dow, Attorney

Communications:

1. Pamphlet on Fire Service Education for Fire District Commissioners; given to A. Lynch
2. Fire District Affairs; distributed
3. NY Assoc. of Fire Chiefs – 2020 registration for events document; given to Chief

Minutes:

Motion to approve the February regular monthly minutes was made by R. Salva, seconded by A. Camp, all in favor, motion carried.

Treasurer's Report:

Motion to approve the Treasurer's report made by J. Monteleone, seconded by R. Salva, all in favor, motion carried.

Checks Received: None

Bills:

Motion to pay bills in the amount of \$7,531.26 as per attached abstract 393, Claim numbers 5367 through 5373 was made by A. Camp, seconded by J. Monteleone, all in favor, motion carried.

Chief's Report (see attached):

1. Motion to replace cutter blades, handle assembly and spend up to \$1,700.00 made by R. Salva, seconded by A. Lynch, all in favor, motion carried.

Asst. Chief's Report:

1. Motion to approve medical recertification and spend up to \$2,000.00 for members made by R. Salva, seconded by J. Monteleone, all in favor, motion carried. Date to be determined.

Commissioner's Report:

1. Physicals are May 2nd and May 7th.
2. Discussion around Covid-19 and what department is doing to keep each other and others safe.
 - a. Only one truck with medical gear, responding
 - b. One Chief/Asst. Chief will check temperature and will ask certain medical questions.
 - c. If it's a known/confirmed home, a landline will be established for dialogue, per Orange County rules
 - d. If a member is sick, they are asked to stay away and put in a "blanket excuse"
 - e. Disinfectant wipes to wipe down inside of trucks. Any member is required to disinfect anything they touch (radios, etc.)
 - f. Fire Department (less the truck room) has been cleaned and disinfected
3. Due to Covid-19, we will not have monthly work sessions until further notice
4. Motion to approve \$2,500.00 for the Chief to purchase any medical supplies that the department may need during the Covid-19 virus emergency made by R. Salva, seconded by A. Lynch, all in favor, motion carried.

Old Business:

1. Discussion on truck bid language. Motion to approve attorney to move forward with putting the truck bid together and sending it out with a return by June 16th meeting. Motion made by A. Lynch, seconded by R. Salva, all in favor, motion carried.
2. Inventory discussion. It is the departments responsibility to do an inventory of equipment that the district provides. This process is a joint effort and the District will give support and aid in the reporting process.
3. EVOC Class – temporarily on hold.

New Business:

1. Department looking to do a fundraiser to shred paper. District could put their old documents into the fundraiser at no charge.
2. We need to put together a full binder of current SOGs to keep in the office.

Public Comment: None

Adjournment:

Motion to adjourn the March, 2020 Monthly Meeting at 8:38 pm was made by J. Monteleone, seconded by A. Camp, all in favor, motion carried.

Next Meeting: April 21, 2020

Submitted by: Jennifer Hurst, Secretary