

**Fort Montgomery Fire District
PO Box 71
Fort Montgomery, NY 10922**

December 15, 2020

The twelfth regular monthly meeting of the Fort Montgomery Fire District was called to order at 7:10 pm by Michael Cahill, Chairman of the Board of Fire Commissioners.

Opening Ceremonies: Led by Chief Don Smith

Present: Chairman Mickey Cahill, Commissioners Andrew Lynch, Anthony Camp, John Monteleone and Rich Salva; Treasurer Debbie Jersey; Secretary Jennifer Hurst

Absent: None

Fire Department Attendees: Chief Don Smith, Assistant Chief Ryan Falk, Patty Steinmetz and Greg Maher

Guests: Scott Dow, Attorney

Communications:

1. Partners In Safety – physicals received; given to A. Camp to file
2. Mobile Life – Certification cards received for First Aid, CPR, AED, Bloodborne Pathogens and Emergency Oxygen; given to Asst. Chief R. Falk to make copies and distribute to appropriate members
3. Marshall & Sterling Insurance – information on private insurance; given to Asst. Chief R. Falk to manage
4. MES – looking to schedule Scott-pak inspections for January/February, 2021; given to Chief D. Smith to manage
5. Homeland Security – cancer coverage deadlines notification; given to J. Monteleone to manage
6. NYS Assoc. of Fire Chiefs – training offerings list; given to Asst. Chief R. Falk
7. Letter received from R. Salva resigning as Commissioner effective January 1, 2021 due to new role as Assistant Chief of the FMFD.
8. VIFS, as our existing insurance carrier, is no longer taking NY policies. A new company, "Renaissance", has taken over. Beneficiary paperwork will need to be updated; the Chief will update that paperwork.
9. Assoc. of Fire Districts – information on in-person Commissioner classes

Minutes:

Motion to approve the November, 2020 regular monthly minutes was made by M. Cahill, seconded by R. Salva, all in favor, motion carried.

Motion to approve the December 1, 2020 work session minutes made by A. Camp, seconded by A. Lynch, all in favor, motion carried.

Treasurer's Report:

Motion to approve the Treasurer's report was made by J. Monteleone, seconded by A. Lynch, all in favor, motion carried.

Motion to encumber \$15,600.00 from the 2020 budget to the 2021 budget as follows:

1. Gas, \$10,000.00
2. Tires, \$1,400.00
3. Truck Room Supplies, \$2,000.00
4. Hand Lights, \$2,100.00
5. Shields, \$100.00

Motion made by R. Salva, seconded by J. Monteleone, all in favor, motion carried.

Motion to transfer unexpunged 2020 funds to the Capital Reserve Fund made by R. Salva, seconded by A. Lynch, all in favor, motion carried.

Checks Received: None

Bills:

Motion to pay bills in the amount of \$24,160.76 as per attached abstract 402, Claim numbers 5492 through 5514 was made by J. Monteleone, seconded by R. Salva, all in favor, motion carried.

Chief's Report

1. Motion to approve up to \$2,000.00 to be spent on absorbant floor pads, concrete stoppers and air lines for the truck room. Motion made by R. Salva, seconded by A. Lynch, all in favor, motion carried. Must be "air approved" if not, then a price for copper will be needed.

2. Elections were held for the FMFD. Ryan Smith will now be the Chief. The Commissioners thanked Don Smith for his 10-years of service to the community and the department as Chief.
3. D. Smith will still continue to manage the grants as he has a working relationship with the company that handles them.

Asst. Chief's Report:

1. Motion to approve up to \$1,400.00 on tires for the two Chiefs cars. Motion made by A. Camp, seconded by R. Salva, all in favor, motion carried.
2. Motion to approve two members to take courses in Westchester (both members) and Albany (one member). Motion to approve up to \$500.00 to pay for the classes but the two members must pass and complete the courses, then submit a voucher and then be reimbursed. Motion made by A. Lynch, seconded by A. Camp, all in favor, motion carried
3. The Commissioners thanked R. Falk for all of his work as Assistant Chief. They look forward to working with him in his new role as Chief.

Commissioner's Report:

1. Homeland Security forms sent. Tracking information shows it was received.
2. Discussion on the need for a Vehicle Operations Policy. Until then, J. Monteleone requested that spotters are in the sight line of the drivers when backing trucks up.
3. J. Monteleone requests that the department continue to be mindful of the COVID situation as it continues into the second wave (masks, hand sanitizer, trainings, social distancing, crowding at meetings, etc.).

Old Business:

1. P. Steinmetz took the request from the District Commissioners from last month back to the Department. The Department asked to keep everything the same and extend the current lease for one year.

New Business:

1. Annual re-organization and January meeting will be January 12, 2021 at 7pm
2. Motion to allow M. Cahill to sign any lease purchase payment paperwork on the new truck purchase. Motion made by A. Lynch, seconded by J. Monteleone, all in favor, motion carried.

3. Motion to authorize Chairman Michael Cahill to sign any agreements, contracts, paperwork related to the Lease-purchase financing with PNC Equipment Finance, LLC that has to do with the financing of the Pierce Enforcer Rescue Pumper and to sign any agreements, contracts, paperwork related to the purchase of said apparatus, was made by A. Camp, seconded by R. Salva, all in favor, motion carried.
4. Annual election meeting minutes (attached). Truck was approved at the elections (see attached election meeting minutes). S. Dow to work on putting together the paperwork to purchase. M. Cahill was elected to another 5-year term.
5. Discussion on project between Rockwell Cycles and Corbin Hill. M. Cahill to request paper copies of the plans for the project for the Commissioners to review and comment.

Public Comment: None

Adjournment:

Motion to adjourn the December, 2020 Monthly Meeting at 8:48 pm was made by J. Monteleone, seconded by A. Lynch, all in favor, motion carried.

Next Meeting: January 12, 2021 (re-organizational and monthly meeting)

Submitted by: Jennifer Hurst, Secretary